



I. Homeowner Information

Name:	
Address:	
Phone:	
Email:	
Date Submitted:	

II. Requested Change

Addition		Gazebo/Playhouse	
Porch		Exterior Paint	
Shed		Fence	
Deck/Patio		Landscaping	
Satellite Dish		Hot Tub/Pool	
Driveway Pad Addition		Other (please specify)	

III. Specific Description of Improvement, Modification or Change

A. Note: All information requested is REQUIRED for application to be considered complete.

Location on property:			
Size/dimensions of modification:			
Color:			
Materials:	NOTE: All wood used MUST be pressure treated		
Estimated Dates	Start:	Completion:	
Contractor Name, Address & Phone			



IV. Required Attachments

- A. Actual COPY of recorded property survey with detailed measurements of location of proposed changes or additions clearly shown
- B. Photos of samples of structure requested (hand drawings are NOT acceptable)
- C. Detailed plans or drawings including 3 views (front, top, side); must show architectural detail
- D. Landscaping details (type of plants, quantities, additions, removals)

V. Reminders

- A. Determination may take up to 45 days. The determination process does not begin until all required documents are received by the ARC Committee. Providing all requested documents with the initial request as well as providing timely follow up when requested by the committee should assist in expediting the process.
- B. The Architectural Review Committee reserves the right to request more information in order to clarify the application.
- C. Approval by the ARC Committee does not in any way guarantee approvals by the City, County, or any other such agencies and all such approvals or permits are the responsibility of the applicant.
- D. It is the responsibility of the homeowner to call 811 for any projects that require digging or grading.
- E. Submit completed application and all documents to WestFarmARC@gmail.com

Homeowner Signature: _____ Date: _____

For Architectural Review Committee Use Only:

Date ARC received completed app:	
Date completed app reviewed:	
Date homeowner notified of decision:	
ARC Decision:	Approved Conditional Approval Denied
Reason for application decision:	